



miniMinds was founded by a team of Stanford graduates who care about quality education. We provide courses in phonics, reading, conversation, creative and critical writing for students from pre-nursery to lower secondary levels.

Highly Qualified and Passionate Teachers

All our teachers are full-time and are not only fluent in English, but also qualified with degrees in Education, English, Children Psychology, or certificates in Teaching English.

Proven Success

Our programmes are well-received by students from both top local and international schools. We believe this is a testimony of our courses' quality.

Kindergartens
Braemar Hill
Cannan
CCKG
Kingston
Lingnan
Sheng Kung Hui
St. Catherine's
St. Paul's
Tutortime
Victoria

International Schools
CIS
CDNIS
ESF
GSIS
HKIS
ICS
ISF
Kiangsu
SIS
Yew Chung

Local Schools
DGJS, DGS
DBSPD
Maryknoll
Marymount
Sacred Heart
St. Joseph's
St. Paul's Coed
St. Paul's Convent
St. Stephen's
Wah Yan

- New students: Please arrange an assessment before enrolling to ensure we place your child in the appropriate level.
- Existing students: You may directly return this registration form and only fill in information that has been changed.
- Your enrollment will only be confirmed after we process your registration.

Student's Name:	Sex: (M / F)	Age:	Today's Date (mm/dd/yy):
Date of Birth (mm/dd/yy):	School Attending:	Primary/Grade in Sept 10:	
Parent's name:	Email:	Tel:	
Address:			Fax:
Emergency contact:	Relationship:		Tel:

Prog Dates - You may choose more than one programme	Course Name (e.g. Phonics, Writers)	Time
Mon, Wed & Fri	<input type="checkbox"/> Prog A: July 12 to July 26 (7 Lessons)	
	<input type="checkbox"/> Prog B: July 28 to Aug 13 (8 Lessons)	
	<input type="checkbox"/> Prog C: Aug 16 to Aug 30 (7 Lessons)	
Tues & Thurs	<input type="checkbox"/> Prog D: July 13 to Aug 3 (7 Lessons)	
	<input type="checkbox"/> Prog E: Aug 5 to Aug 31 (8 Lessons)	
Total no. of Programmes =		

Please kindly note the following:

- I have read and agreed to miniMinds' terms and conditions printed at the back of the page.
- No make-up class is allowed for holiday programs unless the child is sick with a doctor's note.
- Full payment is **due within a week** when registration is confirmed. Payment can be made by cash/cheque payable to miniMinds. To enjoy the early bird discount, payment must be received in full by May 22nd.

Our regular classes end on July 10th and resume on Sept 1st. Most class times remain unchanged. Details to follow.

Parent's Signature



Terms and Conditions – Effective March 1st 2010

Payment of Fees and Deposits

- For our regular term, tuition fees are charged on a monthly basis and are due a week before the first class of the month. Payments received after the due date stated on the invoice will be subject to a late fee of \$150. Classes are only confirmed after fees are paid in full.
- For our holiday programmes, full payment is due within a week when registration is confirmed.
- A \$400 one-time registration fee is charged for all new students for administrative and placement purposes.
- To withdraw enrollment, parents are required to provide at least **one month** of written notice (by fax, letter or email), otherwise parents are liable for the fees of the following month.
- An administrative fee of \$150 will be applied for any cheque returned by your bank.

Make-ups and Withdrawal

- Make-up during the summer programme is only allowed if your child is sick with the presentation of a doctor's note. If our available dates for make-up lessons do not match your child's availability, we cannot guarantee a replacement class. The make-up class has to be taken before the summer programme ends.
- Your child is entitled to a maximum of **two** make-up classes per regular school term (1st term: Sept 1st to Jan 31st; 2nd term: Feb 1st to July 4th) **not counting** sick leave with a doctor's note. For other absences, please inform us at least ONE day in advance. We do not accommodate any make up request given on the day of class or after the class.
- Make-ups are non-transferable, non-refundable, and need to be taken during the term when classes are missed. No make-ups can be carried forward to the next term or taken after the child's withdrawal is notified.
- We will try to provide as many timeslots as possible for you to schedule make up. However, we cannot guarantee that our make up classes fit your child's schedule. You may have to rearrange your child's activities to accommodate our make up times.
- For enrollment withdrawals, parents are required to give us at least **one month notice** by completing a withdrawal form. Otherwise, parents are liable for the fees of the following month.
- Should there be any teacher absence, we will be responsible for arranging a substitute teacher and classes will be conducted as scheduled.

Integrity

- All our materials are strictly limited to current students at miniMinds. Reproduction of our materials in any form is prohibited. Approaching our employed staff for tutorial outside of miniMinds without the company's consent is strictly forbidden.

Public holidays and Enforced Closures

- We are closed on public holidays and Sundays.
- We will be closed when black rainstorm or typhoon signal number 8 or above is hoisted. Classes will resume 2 hours after the warnings are lowered or removed. Courses that are disrupted or cancelled due to adverse weather conditions will not be refunded or rescheduled.

Photos and Other Media

- Photos and videos may be taken only with the written permission of miniMinds Limited. We reserve the right to use photos, videos and/or sound recordings of children and their work for teaching training, curriculum and/or promotional purposes, unless otherwise informed by you in writing.

Disclaimer

- miniMinds' staff are authorized to handle any emergency or non-emergency medical situation as they see fit. All participants enrolled in activities at miniMinds assume their own responsibility and agree not to hold the company responsible or liable for any loss, damage to students' properties or injury to students or their guests as a result of participating in these activities.
- In case of dispute, the company reserves the right to make the final decision.

COURSE DESCRIPTIONS & SCHEDULES

Age 4 to 6: Free Bible Classes

Please call to get more information. Join us to learn about Jesus' love for you!

Ages 3 to 4

miniENGLISH – English Immersion (Max: 5 students)

Prog A, C & D : 7 Lessons (60 min each)

Total: \$2,800 (\$400/lesson)

Others: 8 Lessons (60 min each)

Total: \$3,200 (\$400/lesson)

A complementary course to miniPHONICS, this English immersion course is designed to help students enhance their English conversational skills and vocabulary. Students will develop confidence and fluency in expressing their ideas verbally.

A	July 12 - July 26	MWF 10:30 to 11:30	MWF 5:30 to 6:30
B	July 28 - Aug 13	MWF 10:30 to 11:30	MWF 5:30 to 6:30
C	Aug 16 - Aug 30	MWF 10:30 to 11:30	MWF 5:30 to 6:30

Ages 3 to 5

miniPHONICS – Phonics

Prog A, C & D : 7 Lessons (60 min each)

Total: \$2,800 (\$400/lesson)

Others: 8 Lessons (60 min each)

Total: \$3,200 (\$400/lesson)

All phonics classes for the summer are only offered on Tuesdays and Thursdays (twice a week).

Through engaging activities, miniPHONICS aims to develop your child's ability to recognize the name and sound of letters, to blend and to sight-read, so that your child can become a confident and independent reader.

- **For children under 3.5**, we recommend our entry level of phonics (Phonics 1) with the times below:

D	July 13 - Aug 3	T & Th 9:45 to 10:45 (Part 1)	T & Th 11:15 to 12:15 (Part 1)	T & Th 4:15 to 5:15 (Part 1)
E	Aug 5 - Aug 31	T & Th 9:45 to 10:45 (Part 2)	T & Th 11:15 to 12:15 (Part 2)	T & Th 4:15 to 5:15 (Part 2)

- **For children above 3.5** who are new students, please call to arrange a free assessment so we can recommend an appropriate level and class times for them.

Phonics 1b

D	July 13 - Aug 3	T & Th 10:30 to 11:30	T & Th 2:45 to 3:45
E	Aug 5 - Aug 31	T & Th 10:30 to 11:30	T & Th 2:45 to 3:45

Phonics 2

D	July 13 - Aug 3	T & Th 11:30 to 12:30	T & Th 3:30 to 4:30	T & Th 5:15 to 6:15
E	Aug 5 - Aug 31	T & Th 9:30 to 10:30	T & Th 4:00 to 5:00	T & Th 5:15 to 6:15

Phonics 3

D	July 13 - Aug 3	T & Th 1:45 to 2:45 (Part 1)		
E	Aug 5 - Aug 31	T & Th 11:30 to 12:30 (Part 1 or 2)	T & Th 1:45 to 2:45 (Part 2)	T & Th 3:30 to 4:30 (Part 2)

Ages 4 to 6**miniSTARTERS – Beginning Reading and Writing** (Max: 5 students)

Prog A, C & D : 7 Lessons (60 min each)

Others: 8 Lessons (60 min each)

Total: \$3,150 (\$450/lesson)

Total: \$3,600 (\$450/lesson)

The course objective is to enhance your child's spelling awareness and the ability to recognize words so they can read and spell confidently. This course also aims to develop your child's writing capability by applying your child's phonics and spelling skills.

Starters 1

A	July 12 - July 26	MWF 11:00 to 12:00	MWF 4:00 to 5:00	
B	July 28 - Aug 13	MWF 11:00 to 12:00	MWF 4:00 to 5:00	
C	Aug 16 - Aug 30	MWF 11:00 to 12:00	MWF 4:00 to 5:00	
D	July 13 - Aug 3	T & Th 10:45 to 11:45	T& Th 3:30 to 4:30	T & Th 5:15 to 6:15
E	Aug 5 - Aug 31	T & Th 10:45 to 11:45	T& Th 3:30 to 4:30	

Starters 2

A	July 12 - July 26	MWF 9:30 to 10:30	MWF 11:15 to 12:15	MWF 5:00 to 6:00	
B	July 28 - Aug 13	MWF 9:30 to 10:30	MWF 11:15 to 12:15	MWF 5:00 to 6:00	MWF 3:15 to 4:15
C	Aug 16 - Aug 30	MWF 9:30 to 10:30	MWF 11:15 to 12:15	MWF 5:00 to 6:00	MWF 3:15 to 4:15
D	July 13 - Aug 3	T & Th 10:45 to 11:45	T & Th 11:30 to 12:30	T & Th 11:45 to 12:45	T & Th 5:15 to 6:15
E	Aug 5 - Aug 31	T & Th 10:45 to 11:45	T & Th 11:30 to 12:30	T & Th 11:45 to 12:45	T & Th 5:15 to 6:15

Starters 3

A	July 12 - July 26	MWF 10:30 to 11:30	MWF 11:15 to 12:15	MWF 4:00 to 5:00	
B	July 28 - Aug 13	MWF 10:30 to 11:30	MWF 11:15 to 12:15	MWF 4:00 to 5:00	
C	Aug 16 - Aug 30	MWF 10:30 to 11:30	MWF 11:15 to 12:15	MWF 4:00 to 5:00	
D	July 13 - Aug 3	T & Th 9:30 to 10:30	T & Th 2:30 to 3:30	T& Th 5:30 to 6:30	
E	Aug 5 - Aug 31	T & Th 9:30 to 10:30	T & Th 2:30 to 3:30	T& Th 5:30 to 6:30	T & Th 11:00 to 12:00

miniSTEPPERS – English Foundation (P1 & P2) Max: 6 students

Prog A, C & D : 7 Lessons (90 min each)

Others: 8 Lessons (90 min each)

Total: \$4,550 (\$650/lesson)

Total: \$5,200 (\$650/lesson)

miniSTEPPERS is a bridging course between STARTERS and LEARNERS with the aim to build a strong foundation in writing by developing their ability to express their ideas effectively through fun-filled writing activities.

Steppers 1

A	July 12 - July 26		MWF 12:00 to 1:30	MWF 1:45 to 3:15	
B	July 28 - Aug 13	MWF 9:30 to 11:00	MWF 12:00 to 1:30	MWF 1:45 to 3:15	
C	Aug 16 - Aug 30	MWF 9:30 to 11:00	MWF 12:00 to 1:30	MWF 1:45 to 3:15	MWF 5:00 to 6:30
D	July 13 - Aug 3	T & Th 1:30 to 3:00			
E	Aug 5 - Aug 31	T & Th 1:30 to 3:00			

Steppers 2

A	July 12 - July 26	MWF 2:15 to 3:45	
B	July 28 - Aug 13	MWF 2:15 to 3:45	
C	Aug 16 - Aug 30	MWF 2:15 to 3:45	
E	Aug 5 - Aug 31	T & Th 5:00 to 6:30	

miniLEARNERS – Reading and Writing (P1, 2 & 3) Max: 6 students

Prog A, C & D : 7 Lessons (90 min each)

Others: 8 Lessons (90 min each)

Total: \$4,550 (\$650/lesson)

Total: \$5,200 (\$650/lesson)

Using an integrated reading and writing approach, miniLEARNERS aims to further enhance your child's writing ability by improving their ability to generate, develop, and articulate ideas through engaging discussions and writing activities.

Learners 1

A	July 12 - July 26	MWF 9:45 to 11:15 / 11:30 to 1:00 / 1:30 to 3:00 / 2:30 to 4:00 / 5:00 to 6:30			
B	July 28 - Aug 13	MWF 9:45 to 11:15 / 11:30 to 1:00 / 1:30 to 3:00 / 2:30 to 4:00 / 5:00 to 6:30			
C	Aug 16 - Aug 30	MWF 9:45 to 11:15 / 11:30 to 1:00 / 1:30 to 3:00 / 2:30 to 4:00 / 5:00 to 6:30			
D	July 13 - Aug 3	T & Th 9:30 to 10:30	T & Th 11:00 to 12:30	T & Th 3:30 to 5:00	
E	Aug 5 - Aug 31	T & Th 9:30 to 10:30	T & Th 11:00 to 12:30	T & Th 3:30 to 5:00	

Learners 2

A	July 12 - July 26	MWF 9:30 to 11:00	MWF 3:30 to 5:00	MWF 5:00 to 6:30	
B	July 28 - Aug 13	MWF 9:30 to 11:00	MWF 3:30 to 5:00	MWF 5:00 to 6:30	
C	Aug 16 - Aug 30	MWF 9:30 to 11:00	MWF 3:30 to 5:00	MWF 5:00 to 6:30	
D	July 13 - Aug 3	T & Th 9:30 to 11:00	T & Th 11:00 to 12:30	T & Th 1:45 to 3:15	
E	Aug 5 - Aug 31	T & Th 9:30 to 11:00	T & Th 11:00 to 12:30	T & Th 1:45 to 3:15	

miniWRITERS – Creative Writing (P3, 4 & 5)
 Prog A, C & D : 7 Lessons (90 min each)
 Others: 8 Lessons (90 min each)

Total: \$4,725 (\$675/lesson)
 Total: \$5,400 (\$675/lesson)

miniWRITERS is designed to allow your child's writing ability and creativity to flourish. Your child will have the opportunity to discuss and write about a variety of interesting topics, through which he or she will master writing techniques to present ideas creatively and effectively.

Writers 1

A	July 12 - July 26	MWF 9:30 to 11:00	MWF 3:30 to 5:00	
B	July 28 - Aug 13	MWF 9:30 to 11:00	MWF 1:45 to 3:15	MWF 2:00 to 3:30
C	Aug 16 - Aug 30	MWF 9:30 to 11:00	MWF 1:45 to 3:15	MWF 3:30 to 5:00
D	July 13 - Aug 3	T & Th 1:45 to 3:15		
E	Aug 5 - Aug 31	T & Th 1:45 to 3:15	T & Th 5:00 to 6:30	

Writers 2

A	July 12 - July 26		MWF 11:15 to 12:45	MWF 3:15 to 4:45	MWF 3:45 to 5:15
B	July 28 - Aug 13	MWF 9:30 to 11:00	MWF 11:15 to 12:45	MWF 3:15 to 4:45	MWF 3:45 to 5:15
C	Aug 16 - Aug 30	MWF 9:30 to 11:00	MWF 11:15 to 12:45	MWF 3:15 to 4:45	MWF 3:45 to 5:15
D	July 13 - Aug 3	T & Th 9:30 to 11:00	T & Th 1:45 to 3:15		
E	Aug 5 - Aug 31	T & Th 9:30 to 11:00	T & Th 1:45 to 3:15		

Writers 3

A	July 12 - July 26	MWF 11:30 to 1:00	MWF 2:00 to 3:30	MWF 5:00 to 6:30
B	July 28 - Aug 13	MWF 11:30 to 1:00	MWF 2:00 to 3:30	MWF 5:00 to 6:30
C	Aug 16 - Aug 30	MWF 11:30 to 1:00	MWF 2:00 to 3:30	MWF 5:00 to 6:30
D	July 13 - Aug 3	T & Th 9:30 to 11:00	T & Th 3:15 to 4:45	T & Th 5:00 to 6:30
E	Aug 5 - Aug 31	T & Th 9:30 to 11:00	T & Th 3:15 to 4:45	T & Th 5:00 to 6:30

miniTHINKERS – Critical and Creative Writing (P5 to Form 2)

Prog A, C & D : 7 Lessons (90 min each)

Others: 8 Lessons (90 min each)

Total: \$4,725 (\$675/lesson)

Total: \$5,400 (\$675/lesson)

Besides creative writing, miniTHINKERS also covers discussions and writings on relevant issues in life. The objective is to broaden your child's horizon, connect learning to real-life experience, and cultivate essential life-long learning skills such as critical and independent thinking, problem-solving, and decision-making skills.

Thinkers 1

A	July 12 - July 26	MWF 9:45 to 11:15	
B	July 28 - Aug 13	MWF 9:45 to 11:15	
C	Aug 16 - Aug 30	MWF 9:45 to 11:15	
E	Aug 5 - Aug 31	T & Th 1:15 to 2:45	

Thinkers 2

A	July 12 - July 26	MWF 2:15 to 3:45	
B	July 28 - Aug 13	MWF 2:15 to 3:45	
C	Aug 16 - Aug 30	MWF 2:15 to 3:45	
E	Aug 5 - Aug 31	T & Th 5:00 to 6:30	

Thinkers 3

A	July 12 - July 26	MWF 11:15 to 12:45		
B	July 28 - Aug 13	MWF 11:15 to 12:45		
C	Aug 16 - Aug 30	MWF 11:15 to 12:45		
D	July 13 - Aug 3	T & Th 3:30 to 5:00		
E	Aug 5 - Aug 31	T & Th 3:30 to 5:00		